

Corporate Services Scrutiny Panel

Record of Meeting

Date: 20th September 2016

Present	Deputy J.A.N. Le Fondré, Chairman Deputy K.C. Lewis Connétable C.H. Taylor
Apologies	Deputy S.M. Brée, Vice-Chairman
In attendance	Mr S. Spottiswoode, Scrutiny Officer

Ref Back	Agenda matter	Action
<p>Item 1 19/09/16</p> <p>513/50</p>	<p>1. MTFP Addition</p> <p>The Panel reviewed the current draft of its report, including an updated executive summary. Subject to some minor changes to be made, the Panel approved the report for publication.</p> <p>The Panel was informed that the final version of the report would be circulated later that day and that any further comments would need to be circulated to and approved by the Panel by 9am the following day.</p> <p>The Panel noted the following proposed timetable for presentation of the report, however acknowledged that any delays would mean that formal presentation would move to Friday 23rd September:</p> <p>Wednesday 21st September</p> <ul style="list-style-type: none"> • Final comments received • Scrutiny Office proof reading, formatting and printing • E-copy sent to the Chief Minister and Minister for Treasury and Resources • Circulation of the report by the Greffier to States Members • Press release and e-copy to media (under embargo) <p>Thursday 22nd September</p> <ul style="list-style-type: none"> • Formal presentation to the States • Distribution of hard copies to Members and Stakeholders <p>The Panel discussed the content of the press release to be issued with the final report.</p> <p>The Panel discussed the topic areas it wished to cover in its presentation to States Members and the Officer was asked to prepare the appropriate slides.</p>	<p>SS</p> <p>SS</p> <p>SS</p> <p>SS</p>